

## REMOVING PROGRESS IN SITEPLAN

Title	REMOVING PROGRESS
Category	PROGRESS
Document Number	TN0044
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Application	SITEPLAN
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## CORRECTING TIME NOW



If TimeNow was set incorrectly, it can be changed. There are two situations.

### First Situation


1. No Progress has been entered for the activities in this period..... Page 2

### Second Situation


2. Progress has been recorded for activities in this period..... Page 3
  - 2.1 Remove Progress on Progressed activities..... Page 3








Before progressing a SitePlan program a copy or backup of the program should be made. If an error is made the appropriate backup can be restored. See the  and  Softkeys on the Program Selector. If no backup of the program is available, the progress and TimeNow can be peeled back "onion skin" style:

# 1. UNDO TIME NOW IF NO PROGRESS HAS BEEN RECORDED ON ACTIVITIES











To undo TimeNow, choose  **Progress & TimeNow** from the SitePlan Menu:

**Program Manager**


 **SitePlan Training Programs**

-  Tender Program
-  Tender Program Rev 01
-  Contractual Program
-  Progress Update 1 - 28 Aug 2002
-  Progress Update 2 - 27 Sep 2002
-  Progress Update 2 - 27 Sep 2002 Rev 1
-  Progress Update 3 - 28 nov 2002 Rev 1

**SitePlan Menu**

-  **View Manager**
-  **Calendar Setup**
-  **Long Lead Schedule**
-  **Information Schedule**
-  **Progress & TimeNow**
-  **Code Definitions**
-  **Resource Definitions**
-  **Project Cashflow**
-  **Report Manager**
-  **External Documents**

**Program Created:** 03/08/2000  
**Last Accessed:** 27/01/2004  
**Last Backed Up:** 08/02/2001  
**Program No:** T001  
**Revision No:** A  
Remodelled Program

Click on the  button to roll back TimeNow one period at one time.

**Progress for: Progress Update 3 - 28 nov 2002 Rev 1** X

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**TimeNow**

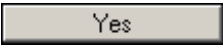
Enter the Date:  OR Work Day Number:

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**Snapshots**

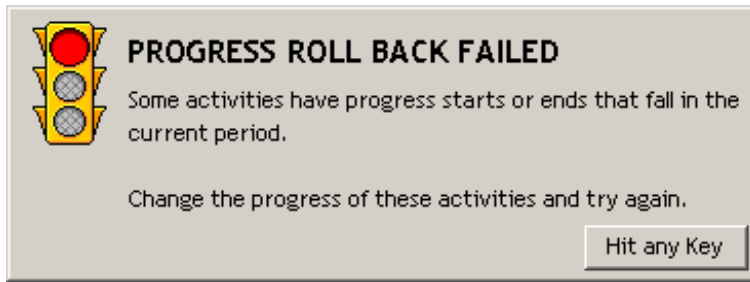
Time Now	Description	Recorded	Seq.No.
28/08/2002	TimeNow is 28/08/2002	06/09/2002	1
27/09/2002	TimeNow is 27/09/2002	10/12/2003	2

Move timenow back to previous period?

Click on  to move the TimeNow Back to previous period.

## 2. UNDO TIME NOW IF PROGRESS HAS BEEN RECORDED FOR ACTIVITIES IN THIS PERIOD

If progress was recorded in the period and we try to roll back TimeNow the following message will appear.

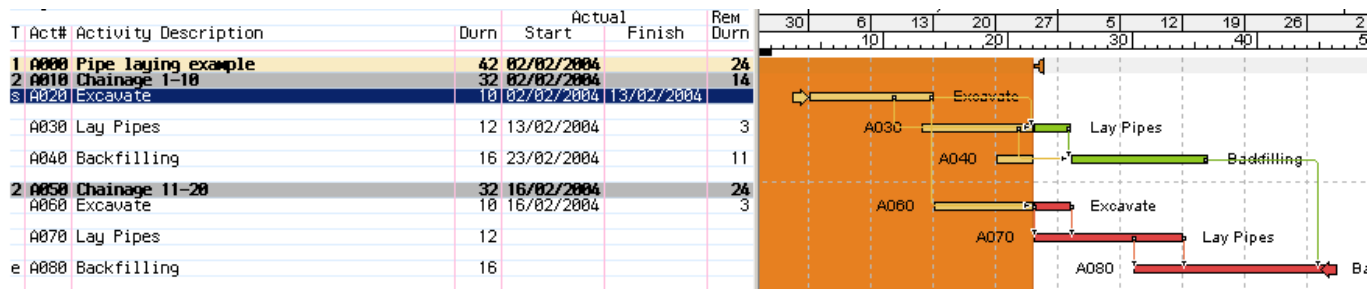


In order to roll back TimeNow in this situation we need to first remove the progress on the progressed activities.

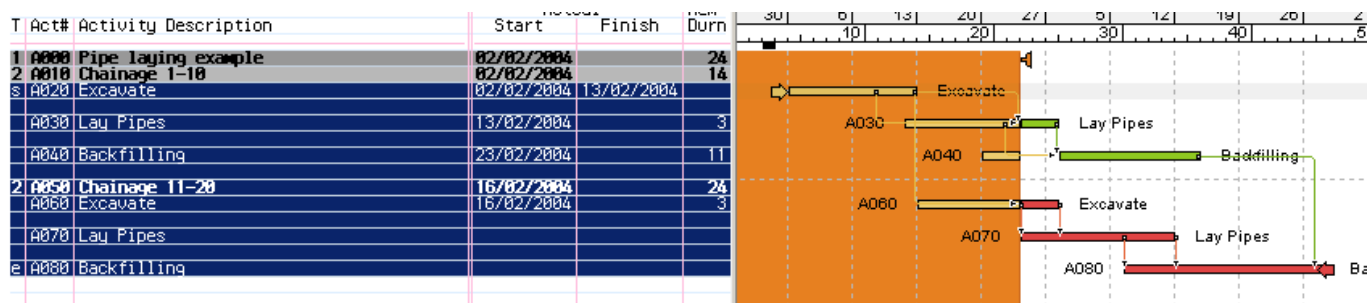
### 2.1 ROLL BACK PROGRESS ON PROGRESSED ACTIVITIES

The following procedures should be followed in order to remove progress on progressed activities.

1. In your Program's Barchart hold down your Shift Button and simultaneously Left Click on the First activity.



2. On your last activity hold down your Shift button and simultaneously Left Click to select a range.



3. Click on the  Softkey.

4. Select option 2   and click the  to roll back progress on progressed activities.

5. Now follow the steps on page 2 to Roll back TimeNow.